

BMW ConnectedDrive  
So connected, you're free.



Sheer  
Driving Pleasure



- Main menu 10:22
- Multimedia
- Radio
- Telephone
- Navigation
- Office
- ConnectedDrive**
- Vehicle information
- Settings

# BMW CONNECTED DRIVE.

HOW-TO GUIDE: MICROSOFT EXCHANGE.  
STATUS 01/2017.

# BMW CONNECTED DRIVE MICROSOFT EXCHANGE.

## **Microsoft Exchange offers you the following benefits:**

With Microsoft Exchange, you can transform your BMW into a mobile office and have the opportunity to use the time spent driving your BMW even more productively. The control display in your vehicle becomes your personal information central and enables you to stay up to date. While on the go, you can access your emails, calendar and contacts, as well as edit these without having to pick up your smartphone. What's more, certain content can be used directly, such as destinations that can be transferred directly to the navigation system.

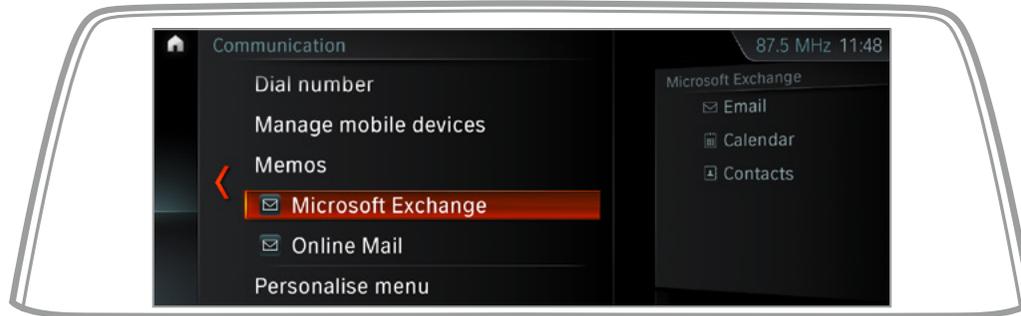
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## **Prerequisites:**

- Professional navigation system
- Booking of optional extra ConnectedDrive Services
- Microsoft Exchange (available in the ConnectedDrive Store)
- Active Microsoft Office 365 account; you can find further information [here](#)



# SETTING UP THE ACCOUNT.

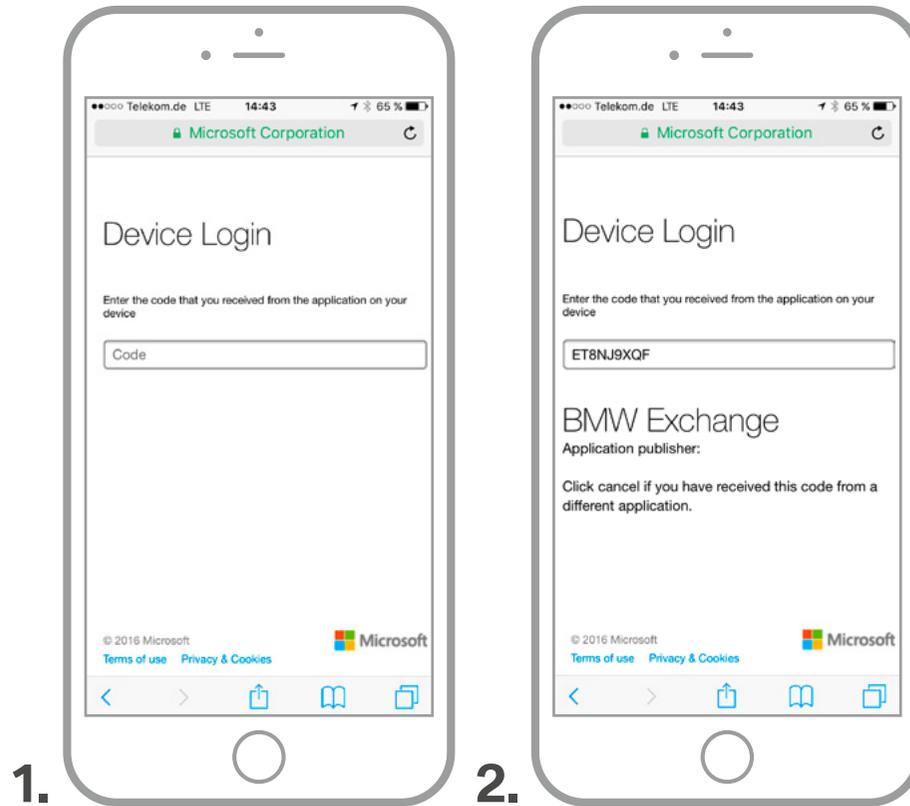


In the main menu, select 'Microsoft Exchange' under the 'Communication' option.  
Log in using your Microsoft Office 365 account information.



To activate Microsoft Exchange for your BMW, you will have to connect your Microsoft account using an authentication code the first time.

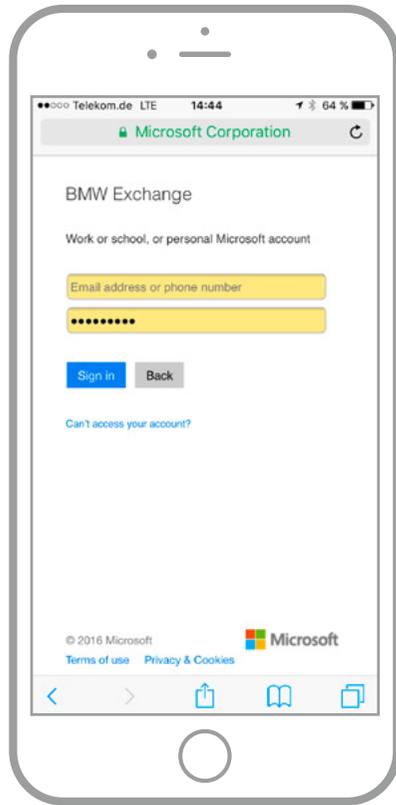
# SETTING UP THE ACCOUNT.



To do this, open the following URL in the browser on your smartphone: <https://aka.ms/devicelogin>.

Next, enter the authentication code shown on the control display of your BMW and confirm your entry by pressing 'Continue'.

# SETTING UP THE ACCOUNT.



3.

Finally, enter your Microsoft Exchange 365 email address and your password.

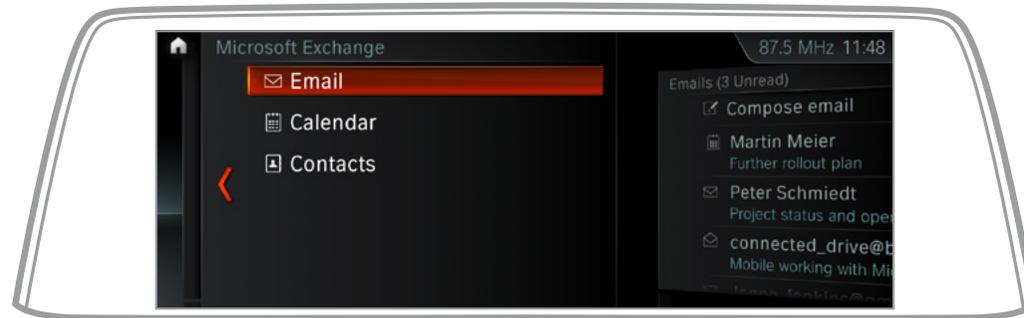
# CREATING A SECURITY PIN.



Additionally, you have the option to create a four-digit PIN to ensure that only you are able to access your information.



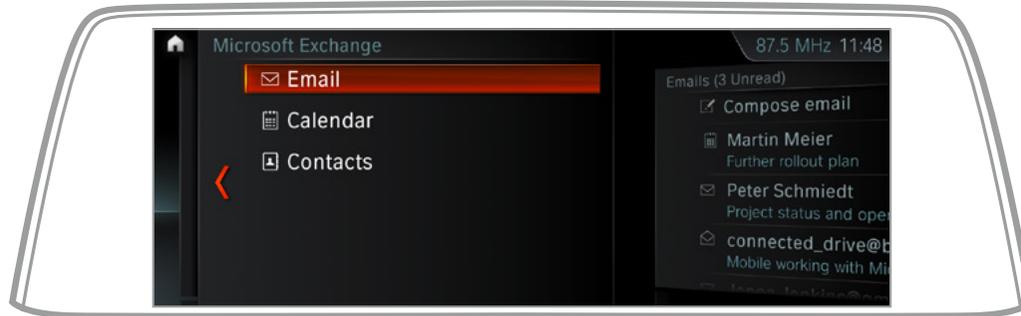
# ACCESSING EMAILS, CALENDAR AND CONTACTS.



With Microsoft Exchange, you have unlimited access to your emails, calendar and contacts while you are driving. To do so, simply select the corresponding function in the Microsoft Exchange menu.



# USING EMAIL.

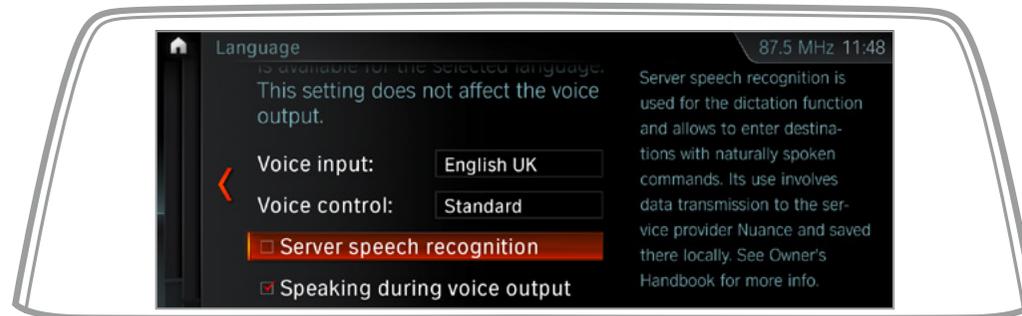


To read or send emails, select 'Email' from the menu.



Select 'Compose email' in order to compose a new email.

# USING EMAIL.



In order to be able to dictate emails, the 'dictate messages' function must first be activated. To do this, go to the 'Settings' menu and activate the 'Server speech recognition' field under 'Language'.



Enter a valid email address via the iDrive Controller or via the touchscreen (in selected vehicles). Once finished, you can dictate a subject line and the body of a message. You can revise the text using the menu.

# USING EMAIL.

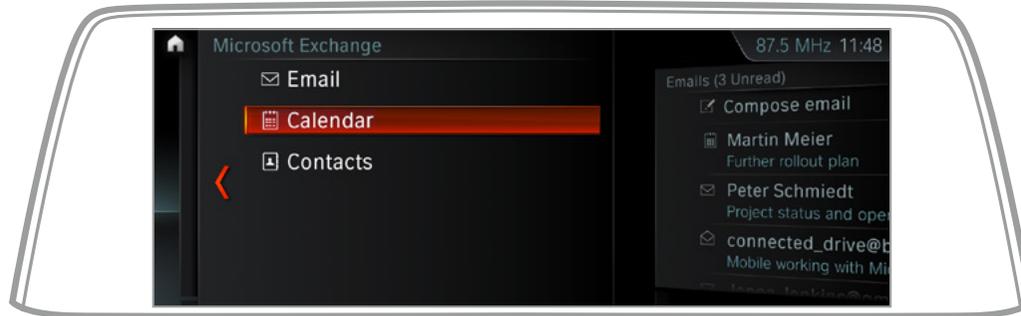


You can also click on an email in your inbox to read it or to access the 'Actions' menu. Please note that emails can only be read aloud while the vehicle is in operation.



Now you can select 'Reply', 'Forward' or another desired action.

# USING YOUR CALENDAR.



Select 'Calendar' from the Microsoft Exchange menu.



Then you can see an overview of your calendar entries for the current day.

# USING YOUR CALENDAR.

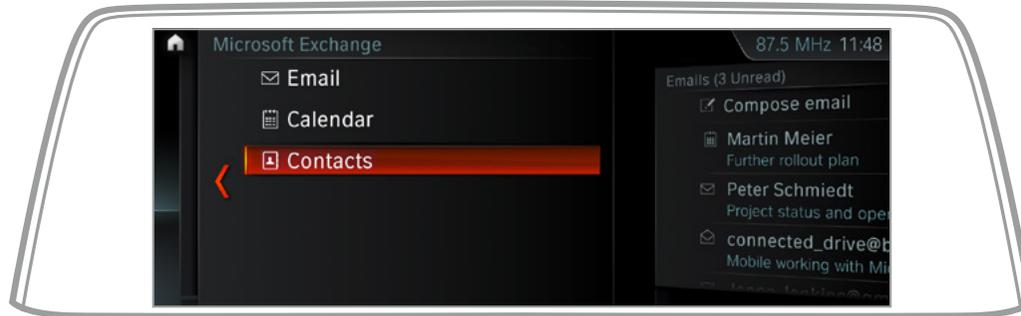


By clicking on the appointment, you can see a detailed view with all available information. You can then use this information, for example by using an address as a destination for your navigation system.



Using the calendar menu, you can conveniently either accept or decline an event invitation.

# USING CONTACTS.



Select 'Contacts' to access your contacts.



With the help of your iDrive Controller, you can now enter a name.

Please note that this only searches the address book associated with your Microsoft Office 365 account.

Select a displayed contact in order to be shown more detailed information.

If a telephone is connected, a saved telephone number can be called directly using this function.



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